

Superintendent
406-293-8811
Business Office
406-293-8813

LIBBY SCHOOL DISTRICT #4

Special Services
406-293-8815
Superintendent Fax
406-293-8812

Dear Applicant:

Thank you for your interest in the Libby Public Schools. To assist you in making proper application, please read and complete the following requirements:

- District Administrator Application Form - To be considered for employment, your application must include a properly completed application form.
- Letter of Interest and Resume
- Official Transcripts and Placement File or Three Letters of Recommendation - Please have the appropriate college or university provide the district with an official transcript. If time does not permit, an unofficial transcript will be accepted in the interim. In addition, we would like your college placement papers or a minimum three letters of recommendation.
- Valid Certificate - You must obtain or be eligible for an appropriate Montana Certificate. Questions regarding certification should be directed to the Director of Certification, Office of Public Instruction, Helena, Montana, 59601.
- Supplemental Questions - Please type or word process, on a separate paper, your responses to the set of questions found on the last page of the application.
- Professional History - Please provide a brief summary of your professional work experiences. (handwritten)

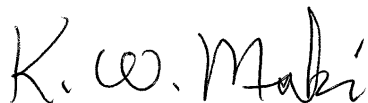
If you have any questions or need further information, please contact the:

District Administrative Office
Libby Public Schools
724 Louisiana Ave.
Libby, MT 59923.
406-293-8811

Website: <http://www.libbyschools.org/>

Again, thank you for your interest in being part of our quality staff.

Good Luck



K.W. Maki
LPS Superintendent